SOCIAL SCIENCES DIVISION
TEACHING ASSISTANT ACTION FORM

- **STUDENT:** Please complete (print or type) and return to Department Office.

Graduate Program: _____   Highest Degree: _____

Previous UCSC Employment? Where? When? _____

Currently enrolled? YES ☐   NO ☐   When you do you expect to enroll?_____

PHONE:_____

NAME: _____   Last 4 digits of SOC. SEC. #_____

ADDRESS:_____   EMAIL:_____

DATE OF BIRTH:_____   Male ☐   Female ☐

U.S. CITIZEN?   YES   NO   (SEE BELOW)

COUNTRY OF CITIZENSHIP: (List Visa Type)_____

*** NOTE: BRING Visa info. to Division Office in STE 460, Humanities & Social Sciences Building ***

DEPARTMENT: Please complete and forward to Hannah Lyde-Epperson (hlydeepp@ucsc.edu) or Max Valera (mavalera@ucsc.edu).

Alternate Funding:

(Please Circle)

Position: TA   Course Assistant

(If appointing as a Course Assistant, please forward with Graduate Division's email approval)

Action:	**NEW**	**REHIRE**	**CHANGE**	**ADD**	**DELETE ***

AY:_____   FALL_____%   WINTER_____%   SPRING_____%

Dept./Course #   _____   _____   _____

Faculty Name: _____   _____   _____

Approved by: _____   Date: _____

* If you are deleting an accepted appointment, you must attach an explanation, i.e., employee declined employment (attach letter from employee), etc. If you offer employee substitute employment and they decline, you must attach copy of offer and declination.

9/27/16